



Guidera O'Connor Pty Ltd

## GUIDERA O'CONNOR'S JOINT WORK HEALTH, SAFETY, REHABILITATION, QUALITY & ENVIRONMENTAL POLICY

### Our Policy is to:

- Provide a healthy and safe working environment.
- Develop health, safety and environmental procedures and instructions when appropriate.
- Consult with workers, clients, suppliers, contractors, subcontractors, labour hire workers and any other people working in our business or undertaking who are, or could be, affected by a work health, safety or environmental matter.
- Minimise environmental impacts.
- Deliver our projects on time and on budget.
- Satisfy the expectations of our clients.
- Work cooperatively with our clients, consultants, suppliers, contractors, subcontractors, authorities and any other people working in or with our business or undertaking.
- Provide evidence that all works are constructed in accordance with the contract specified requirements.

### Our agreed goals are to:

- Be an industry leader through the attainment of a resilient WHS&E culture.
- Maintain an effective Integrated Management System complying with the Client's and International / National Quality, Safety & Environmental Standards.
- Achieve and maintain a level of quality, which enhances the Company's reputation with Clients.

### Our key objectives are to:

- Improve the health and wellbeing of our staff.
- Comply with all relevant legislation, Australian Standards, Codes of Practice and Industry standards.
- Provide a high quality rehabilitation service to employees to enable injured employees to return to safe and suitable duties as soon as practicable.
- Achieve zero safety incidents.
- Achieve zero environmental incidents.
- Achieve zero rework.
- Deliver projects that exceed client expectations.
- Maintain a positive working environment.
- Maintain close working relationships with our clients, suppliers, contractors, subcontractors, labour hire workers and any other people working in our business or undertaking.
- Improve staff and subcontractor competency through training.
- Improve efficiency and minimise waste in all processes.
- Continually improve our performance through process reviews.
- Keep up with technology and equipment improvements.
- Ensure our suppliers and subcontractors operate with the same objectives in mind.

We will achieve our objectives by having suitably trained, competent and committed workers who;

- ✓ know, understand and implement our company's objectives, Guiding Principles and the operation of our Integrated Management System,
- ✓ acknowledge incidents that occur and use lessons learnt from them to improve future performance, and
- ✓ use prepared management agendas to set targets and review our objectives at regular intervals.

**Tony Guidera – Managing Director**  
4<sup>th</sup> March 2016

