



Guidera O'Connor Pty Ltd

GUIDERA O'CONNOR'S JOINT WORK HEALTH, SAFETY, REHABILITATION, QUALITY & ENVIRONMENTAL POLICY

Our Policy is to:

- Provide a healthy and safe working environment.
- Develop health, safety and environmental procedures and instructions when appropriate.
- Have commitment to the elimination of hazards and the reduction of OH&S risks.
- Consult and participation with workers, workers' representatives where they exist, clients, suppliers, contractors, subcontractors, labour hire workers and any other people working in our business or undertaking who are, or could be, affected by a work health, safety or environmental matter.
- Minimise environmental impacts.
- Deliver our projects on time and on budget.
- Satisfy the expectations of our clients.
- Work cooperatively with our clients, consultants, suppliers, contractors, subcontractors, authorities and any other people working in or with our business or undertaking.
- Provide evidence that all works are constructed in accordance with the contract specified requirements.

Our agreed goals are to:

- Be an industry leader through the attainment of a resilient WHS&E culture.
- Maintain an effective Integrated Management System complying with the Client's and International / National Quality, Safety & Environmental Standards.
- Achieve and maintain a level of quality, which enhances the Company's reputation with Clients.

Our key objectives are to:

- Improve the health and wellbeing of our staff.
- Comply with all relevant legislation, Australian Standards, Codes of Practice and Industry standards.
- Provide a high quality rehabilitation service to employees to enable injured employees to return to safe and suitable duties as soon as practicable.
- Achieve zero safety incidents.
- Achieve zero environmental incidents.
- Aim for zero rework.
- Deliver projects that exceed client expectations.
- Maintain a positive working environment.
- Maintain close working relationships with our clients, suppliers, contractors, subcontractors, labour hire workers and any other people working in our business or undertaking.
- Improve staff and subcontractor competency through training.
- Improve efficiency and minimise waste in all processes.
- Continually improve our performance through process reviews.
- Keep up with technology and equipment improvements.
- Ensure our suppliers and subcontractors operate with the same objectives in mind.

We will achieve our objectives by having suitably trained, competent and committed workers who;

- ✓ know, understand and implement our company's objectives, Guiding Principles and the operation of our Integrated Management System,
- ✓ acknowledge incidents that occur and use lessons learnt from them to improve future performance, and
- ✓ use prepared management agendas to set targets and review our objectives at regular intervals.

Tony Guidera – Managing Director

1st April 2020

